

SELECTMEN'S MINUTES MAY 7, 2012

The Selectmen's meeting for Monday, May 7, 2012 started at 6:30 p.m. Present were Selectman Malloy, Selectman Gaudiello, Selectman Hatch, Chairman Clark, Selectman Pratt, Administrator Scruton and Clerk McNeil.

Chairman Clark welcomed everyone and led in the Pledge of Allegiance.

APPOINTMENTS – There were no appointments.

REVIEW OF MINUTES - April 23, 2012 – Selectman Hatch moved to accept the minutes as amended, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.

STAFF REPORT –

Library - Ron St. Jean, Library Trustee, noted that several trustees, alternates and the library director will be attending the Library Trustee Association Conference.

Road Agent - It was noted that the town has extended the time frame of the paving bids with input from Selectman Pratt and Jeff Adler due to concerns from several of the contractors.

Public Comments – No comments

STAFF REPORT

Administrator Scruton

1. Selectman Gaudiello moved to authorize the pre-payment of taxes and authorize the tax collector to accept payments in prepayment of taxes, seconded by Selectman Malloy. It was unanimously voted in the affirmative. Treasurer, Peter Royce asked if the software is set up to do this – yes.

2. Administrator Scruton would like to restructure the Land Use Department under the supervision of the Code Enforcement Officer. He has discussed this with the Planning Board and the Department. He would combine the job description for the vacant land use clerk position and the vacant planner position. There would be no change with the current land use secretary and the transcriptionist. He would recommend at salary somewhere between a secretary and a planner. This would be a savings of \$12,000 – \$13,000. Selectman Gaudiello asked if "we could attract what we want at that salary level and she would like to see someone with a planning degree. Selectman Pratt felt that this would attract more of a training or entry level person. Administrator Scruton stated that he is not as concerned with a degree as with planning experience and getting along with people. Selectman Hatch was not happy with this department being under code enforcement. We currently have the time to hire a planner or someone

who could work with our ordinances and regulations. Selectman Hatch again stated that she does not like this plan except for keeping the land use secretary and the person taking minutes. Administrator Scruton stated he is trying to compromise instead of hiring the third person. It was suggested that this person report to the town administrator and not the code enforcement officer. It was asked if economic development should be part of this job description. Administrator Scruton feels this should stay with the Board of Selectmen and through the Town Administrator. Currently Tom Abbott has been helping the Planning Dept. and the Planning Board with issues in the Zoning Ordinance. Administrator Scruton asked the Planning Board for their response for the department to be under code enforcement. John Huckins stated that the biggest concern is to supply leadership to the Planning Board and supervision should be with the Planner as when business picks up Mr. Abbott will be busy. John Huckins feels that the Planning Department should be under the direction of town administrator or his designee. Chairman Clark asked "where are we at—what are we looking for" Selectman Hatch asked for a copy of what we advertised for previously. Selectman Gaudiello noted the work is professional and clerical/administrative. Administrator Scruton will advertise as a Planner/Land Use Administrator. The salary depends on qualifications. Administrator Scruton will interview with a planning board member, selectman, and a staff member and then bring a recommendation to the Board for acceptance.

Clerk McNeil

Clerk McNeil requested signatures on the following:

1. Intent to Cut for Corcoran/Brushette.
2. First Half 2012 Property Tax Warrant in the amount of \$9,379,460.
3. Final 2011 Gravel Tax Warrant in the amount of \$53.50.
4. Abatements #15 - #17.
5. Payroll Manifests dated 4/22 & 4/29
6. Vendor Manifests dated 4/25 & 5/3
7. Clerk McNeil asked the Board if they would abate a portion of the value of a home that was damaged by fire last November. The Board will revisit her request when the property owner moves back into the home.

Chief Walker – Selectman Hatch moved to authorize the Fire Department to hold a "boot toll" on Smoke Street for Musculair Dystrophy sometime the middle of June, seconded by Selectman Pratt. It was unanimously voted in the affirmative.

OLD BUSINESS

Appointments – Conservation Commission – Anne Melvin

Zoning Board of Adjustment – Gerry Gajewski

Selectman Gaudiello moved the appointment of Anne Melvin as a full member to the Conservation Commission for three years, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

Selectman Hatch moved the appointment of Gerry Gajewski to Zoning Board of Adjustment as a full member for three years. It was unanimously voted in the affirmative.

Planning Department Positions - Selectman Hatch moved to appoint John Huckins to the Planning Board for a one year term, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.

The Planning Board still has two openings for three year terms. Planning Board member Alan Kelly felt that Steve Jeffery should be a full time member as he has done a lot as an alternate. He further stated that he disagrees with having a surveyor who does a lot of work in Barrington on the Board. Selectman Gaudiello moved to appoint Steve Oles as a full member, seconded by Selectman Hatch. It was unanimously voted in the affirmative.

Selectman Pratt moved to appointment Steve Jeffery as a full member of the Planning Board seconded by Selectman Malloy. Selectman Hatch noted an e-mail about a conditional use permit granted by the planning board for the McMaster driveway that Mr. Jeffery questioned. She asked if the e-mail was from Mr. Jeffery as a resident or planning board member. It was just signed "Stephen". Selectman Hatch felt that maybe there is an issue with the way he respects the planning board. Alan Kelly felt that there is a lot unknown in this issue. Selectman Hatch felt that the Board should hold off on the second three year term. Selectman Hatch moved to keep Mr. Jeffery as an alternate for three months until more information is gathered on this issue, seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.

Administrator Scruton's Evaluation – this will be in non-public session.

NEW BUSINESS

Personnel Policy Amendment – tabled until next month.

SELECTMEN'S REPORT

Selectman Gaudiello – The Library Trustees recently met with new President, Ron St. Jean. More shelving is being installed in the library and technical money has been spent for new monitors. The Trustees will be launching a community survey. Last Saturday, Selectman Gaudiello and Selectman Malloy went to "Selectman School" which was very productive.

Selectman Malloy – He had nothing to report.

Selectman Hatch – She missed the last School Board Meeting because the meeting was held at a different building.

Selectman Pratt – Selectman Pratt stated that the building committee continues to meet. He felt Chris Dunderf should be properly appointed to the building committee.

Chairman Clark – Chairman Clark stated that he has come to an agreement with Selectman Pratt that Selectman Pratt will be the ex-officio member of the Planning Board.

Selectman Malloy moved to go into non-public session at 8:07 p.m. per RSA 91-A: II, a, c d or e for personnel, seconded by Selectman Gaudiello. Chairman Clark asked for a roll call, Malloy – aye, Gaudiello – aye, Hatch – aye, Clark – aye, Pratt – aye. The motion passes.

Selectman Malloy moved to come out of non-public session at 9:25 p.m., seconded by Selectman Gaudiello. It was unanimously voted in the affirmative.

Meeting adjourned at 9:28 p.m.